

Guidelines for authors

ORAL LECTURES

Dear presenters of an oral contribution!

We are very happy that you will present a lecture at the EWCP2017. You have been selected according to the importance of your abstract and your expertise.

The **plenary lecturer** will open the thematic session with a contribution of 30 minutes. In the thematic session, there will be **>2 invited lecturers** of 20 minutes lecturing time.

The oral contributions will be 10 minutes, each.

In order to avoid repetition of fundamental knowledge within the oral contributions, the plenary lecturer (together with the invited lecturers) provides the specific overview of the topic and important achievements in a comprehensive form.

LECTURE TIME

Your lecture time is 10 minutes (8 minutes lecture and 2 min discussion).

The time settings are very strict, after 8 minutes, you should have concluded your lecture, after 10 minutes you have to leave the floor irrespective of the progress of your lecture. Therefore prepare your lecture diligently and get to the point of your research the sooner the better.

Therefore, it is important that you keep the general information of your slides to a minimum! The plenary and invited lecturers will introduce into the topic. It is of utmost importance to avoid redundancies. The audience is experts in ICP-MS, thus get to the topic of your lecture at the earliest stage. If you have any doubt whether a general information should be incorporated in your presentation or not, please get in contact with the plenary lecturer.

NOTE: minimize the numbers of slides. One or two introductory slides are usually sufficient. Keep the technical information to a minimum and provide only the experimental details, which are substantial for understanding your work or are novel. Spend most of the times with the results and discussion. Do not provide experimental results in lengthy tables and make graphs readable. Give a lecture you would love to see yourself!

FILE FORMAT

NOTE: You CANNOT use your own computer! There will be definitely NO EXCEPTION to this rule as the time schedule is very tight.

Your files have to be ppt or pptx format only. The format should be 4:3. Please make sure to use fonts, which are generally readable.

Please make sure that videos are embedded in the files properly. We will not check for that.

FILE UPLOAD

NOTE: Upload of your contribution has to be accomplished not later than **the day before your lecture UNTIL 20:00**. You can check your presentation the DAY BEFORE the presentation in the lunch break or after the final session in the main audience hall.

If your talk is not uploaded before the day of the lecture, we cannot include it in the session anymore. We kindly request your understanding.

Upload can start from now on and has to be accomplished via BOKUBOX using the specific links for each session (please make sure that you upload your file to the right directory) – see end of this file. In case of erroneous uploads, please contact ewcps2017@boku.ac.at immediately.

You can update your presentation by simply uploading the file again with a new Version number (number versions in subsequent numbers V1, V2.....)

Please use the following rules for file names:

Session ID_LAST NAME_Version.pptx

e.g. Your name is FROSCHY and your session is Fundamentals in the oral lecture session 2. And you submit version 2 as the version 1 had some images missing. Thus the file name would be:

FUN-OL2_FROSCHY_V2.pptx

The session ID can be seen in the Conf Tool under My Submissions in blue right under the corresponding submission.

UPLOAD DIRECTORIES

EWPCS 2017 - MON FUNDAMENTALS	https://bokubox.boku.ac.at/index.php/#6945aa75c9babe14badbc334f84e7c17
EWPCS 2017 - MON METROLOGY	https://bokubox.boku.ac.at/index.php/#938216ed23aa341a66a7af09ab767b84
EWPCS 2017 - TUE SPECIATION	https://bokubox.boku.ac.at/index.php/#0b7e8095ffedb1dc1c51be2920b2475d
EWPCS 2017 - TUE VENDORS SESSION	https://bokubox.boku.ac.at/index.php/#e257e634feea6ca5aafc7992b8450f18
EWPCS 2017 - WED ISOTOPE RATIOS	https://bokubox.boku.ac.at/index.php/#badcdd86637c3273d3c87486104b51a5
EWPCS 2017 - WED METALLOMICS	https://bokubox.boku.ac.at/index.php/#938216ed23aa341a66a7af09ab767b88
EWPCS 2017 - THU LASER ABLATION	https://bokubox.boku.ac.at/index.php/#f2a8b2c838cd4dde0195a6315474e520
EWPCS 2017 - THU BIOIMAGING	https://bokubox.boku.ac.at/index.php/#bb9902eb7e7743ce91bb0130614f8384
EWPCS 2017 - THU NANOMATERIALS	https://bokubox.boku.ac.at/index.php/#28a7f1914fb542a500459250292caee2
EWPCS 2017 - FRI APPLICATIONS	https://bokubox.boku.ac.at/index.php/#d8fc7df56dd6ca9ec5263d74b7eb5ddf

In case of any questions or problems, please do not hesitate to be in contact with us.

With best greetings and looking forward to meeting you in Sankt Anton
Thomas and Johanna